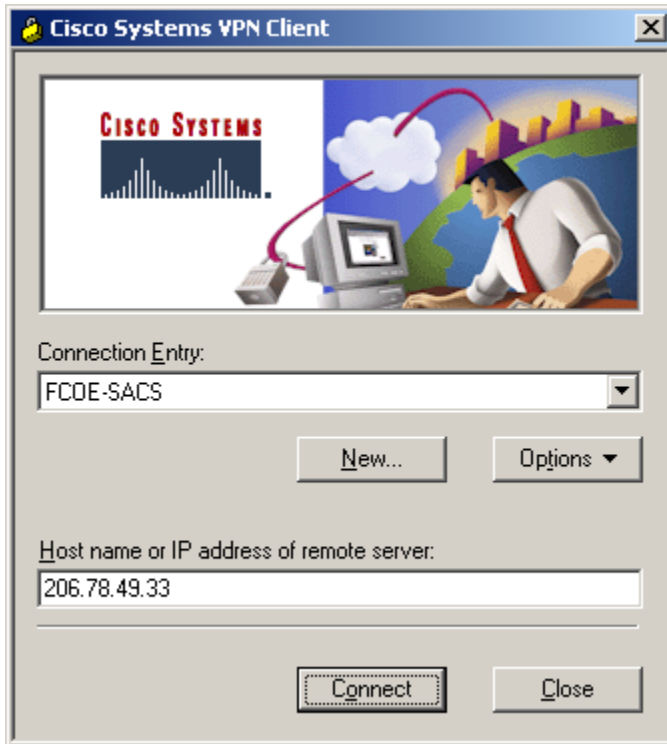


## USING VPN TO LOG INTO FCOE FINANCIAL SYSTEM

- 1.1 Launch the VPN Dialer. Start -> Programs -> Cisco Systems VPN Client -> VPN Dialer or if you have a shortcut on your desktop double click on it.
- 1.2 A Cisco Systems VPN Client window will open. Click on Connect.



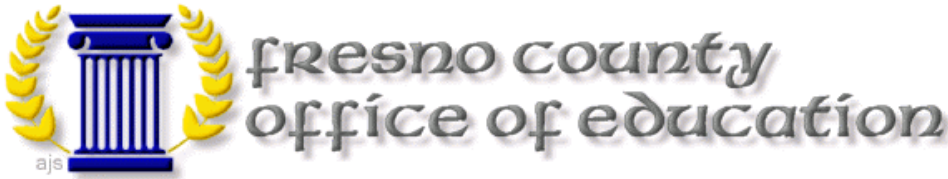
- 1.3 A Logon window will pop up asking for your username and password. Logon using the information given to you by your technology person or the FCOE IS&T staff.



- 1.4 Once successfully authenticated a small yellow Lock will appear in the bottom right hand corner of your screen. This means that you have a connection with FCOE.



- 1.5 Launch SACS using one of the shortcuts setup for you by your technology person or the FCOE IS&T staff.
- 1.6 Click on the link 'Financial Systems Login'



Dr. Peter G. Mehas, Superintendent

Information Systems & Technology

SACS1

[Financial Systems Login](#)

This is a Corporate Intranet to be used **only** by FCOE and authorized users, a login and password are **required**.

- 1.7 A window will pop up asking for your Login Credentials. Login using your username and password provided to you by the FCOE IS&T Staff.

