Fresno County Office of Education
Information Systems and Technology
CD Archive Form – HP 3000

Please print your District Number, District name, and user login in the space provided. The "Printfile Number" is the number assigned by the system used to generate a 'hardcopy' printed report, this can be found on the 'List Reports' option on the menu. The "Report Name" indicates what type of report this is. The "File Name" is a name assigned by you that will indicate which report is archived on the CD, should be 10 characters or less and each file name must be unique. The "Notes" column is for your use to describe the report. The first line contains an example.
You may fax the completed form to the IS&T Department at 497-3707 or you may e-mail the completed form to dball@fcoe.k12.ca.us or bguenther@fcoe.k12.ca.us before May 31, 2004.

District Number **District Name** **Signature**

User Login (example: PRI.PPFS10) **Date**

Printfile Number	**Report Name** (indicates what type of report this is)	**File Name** (10 characters or less)	**Notes** (for your use to describe the report)
8723	**Budget Report**	**BDG0203**	**Budget Report for FY 02-03**